

# **Major Report of the Personnel Committee**

Presented by Chair George Bent

September 7, 2010

Personnel Committee Members: George Bent, Chair; Bob Moreschi and Bill Klein

## ***Duties and Responsibilities:***

- Staff evaluations and recommendations
- Policy oversight and review
- Liaison with Session

## ***Staff Evaluations and Recommendations:***

- Job effectiveness
- Job satisfaction
- Opportunities for Development

## ***Policy Oversight and review:***

- Internal requests
- External recommendations

## ***Full-time Staff:***

- Pastor---William M. Klein (15 years)
- Administrative Assistant---Lila G. Rogers (47 years)
- Director of Christian Education---Olivia L. Patton (8 years)
- Custodian---Douglas L. Stevenson (17 years)

## ***Part-time Staff:***

- Organist and Director of Music---William F. McCorkle, Jr. (31 years)
- Handbell Choir Director---Ruth W. Floyd (7 years)
- Parish Associate for Visitation---Deborah H. Klein (10 years)
- Financial Secretary---Cindy G. Irby (6 years)
- Night Security Officer---Ricardo L. Haston (19 years)
- Preschool Caregiver---Janice R. Downey
- Nursery Caregiver---Hilary F. K. Bergmann (5 years)
- Kitchen Worker---Connie Bryant

## ***Volunteer Staff:***

- Treasurer---D. Rae Carpenter (17 years)
- Librarian---Charlotte D. Gunn (14 years)